



الجامعة الدولية المفتوحة

International Open University

Former: Islamic Online University

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Recruitment of Part-time Lecturers

The International Open University is recruiting part-time lecturers for their Bachelor of Education programme in the following areas of specialization.

1. English Language and Literature
2. Mathematics
3. Physics
4. Chemistry
5. Biology
6. Agriculture
7. French Language and Literature
8. Geography
9. History

Kindly email your Curriculum Vitae and a cover letter to the Human Resources team on careers@iou.edu.gm. The deadline for receiving applications is on the **31st of January, 2022**.

For further inquiries, please feel free to call on the following numbers

Tel: +2203947349/3755949

Job Description

POSITION SUMMARY:

The Lecturer is responsible for providing a high-quality teaching and learning experience to students and for making ongoing contributions to the academic mission of IOU.

POSITION DETAILS

Job Title: Lecturer
Department: Education
Category: Academic
Reports To: Director of Programmes

PERSON SPECIFICATION

(1) Qualification

- Must have a minimum of a Master's Degree in the relevant field.
- Must have an HTC qualification.

(2) Experience

- Minimum 5 years of teaching experience in the relevant field

(3) Professional Skills and Personality

- Ability to independently develop curriculum of the subject area, including learning materials, and preparing schemes of work
- Ability to develop and maintain student records to monitor their progress, achievement, attendance and areas of their further development
- In-depth knowledge of the subject area
- Excellent communication skills, both oral and written
- Good command over English language
- Enthusiasm for the development and continual improvement of teaching skills
- Demonstrated aptitude for teaching
- Awareness of educational technologies including online delivery
- Ability to work collaboratively
- Ability to communicate complex and conceptual ideas to a range of groups.

JOB PROFILE AND DUTIES

- Planning, preparing, implementing the high-quality curriculum and course material of the discipline
- Prepare and deliver lectures, tutorials, workshops, and seminars.
- In accordance with the course objectives, carry out research and supervise students' research projects.
- Engage with the broader scholarly and professional communities.
- Provide support to students and other colleagues.
- Participate in departmental and faculty seminars aimed at sharing research outcomes and building interdisciplinary collaboration within and outside the discipline area.

- Participate in the development, administration, and marking of exams and other assessments.
- Participate in the administration of the department's programs of study and other required activities.
- Proactive in his/her own professional development.
- Actively follow and promote International Open Universities objectives.